

Documentation checklist — Silver

LQF Principles		Typical documentation	Up-to-date and fit for purpose?	Action needed
1	Vision	School's vision for learning capturing learner empowerment, expandability of intelligence and strengthening of learning character.		
2	Learning Framework	The school's Learning Framework.		
3	Learning Language	Lexicon of words used to unpack and describe learning. A more coherent and deeper lexicon than at bronze level.		
4	Leadership	Accounts of, or criteria for, good and outstanding teaching. Criteria used by teams to monitor their own practice.		
5	Professional development	CPD programme linked to school vision Coaching skill programmes Training programme for Learning Reviews Timetable for PLCs Documented review of learning		
6	Curriculum	Curriculum plans showing adaptation to accommodate/ensure progression in learning habits		
7	Teaching for a learning culture	Teaching plans – showing dual focus Sample of marking – showing feedback to encourage learning growth. Footage of existing classroom practice.		
8	Learning in a learning culture	Learning walks recording Indicators 8.1-8.4. Footage of a range of classroom practice.		
9	Learner engagement	Interviews with students providing insights into experience of learning Lesson plans showing student involvement in design		
10	Parents & community	Accessible version of the school's Learning Framework for parents. Report format showing development in learning habits.		
11	Assessment of learning	Map of progression for learning habits included in school's Learning Framework Students' records of personal learning habit targets		
12	Evaluation of the organisation	List of indicators school uses to monitor itself as a learning organisation Improved development plan as a result of learning organisation focus		